MINUTES

WETASKIWIN FCSS BOARD

April 4, 2023

5:30pm

FCSS Office

**Present:** Wendy Hoyle, Jamie Park-Nelson, Carley Dolan, Dean Billingsley, Paul Edginton, Wayne Neilson, Gail Hansen, Kat McCallum

**Regrets:**

Meeting Called to Order: 5:30pm

1. Call to Order-Wendy Hoyle
2. Land Acknowledgement-Wendy Hoyle
3. Introductions-Kat McCallum
4. Approval of Minutes-**Motion for approval; Seconded; Carried**
5. Additions/Deletions to the Agenda-**Motion to approve Agenda, Seconded; Carried.**
6. Director’s Report: In Board Package
	1. See Attached Document
7. Old Business
	1. MOU with City
		1. Paul presented update; revise bylaw to designate FCSS to deliver programs and services. Recommended to terminate MOU and present bylaw to council that covers all areas needed for partnership. Paul to bring draft of bylaw by next meeting for review.
	2. Charity Status
		1. Package received; application and better if volunteer of society completes it.
	3. FOIP Request
		1. Application fee has not been paid; awaiting next steps.
	4. Reserve Funding
		1. **Motion to set up unrestricted reserve fund/budget line and funds can only be utilized by board approval; Seconded; Carried.**
		2. **Motion that all GST refunds be moved to unrestricted reserve fund, Seconded; Carried.**
		3. **Motion that all undirected donations to FCSS be moved into unrestricted fund, Seconded; Carried**
	5. FOIP Policies
		1. FOIP document adopted from Lacombe FCSS that was vetted by legal team.
		2. Carly to Speak to Lacombe FCSS to determine how to get permission to adopt document.
	6. AGM
		1. Goal to have finances completed by June 30 2023, as it is needed for AGM
		2. Plan to hold in September 2023
8. New Business
	1. Community Grants
		1. Approval at this time due to application break down: BGC, Horizons
		2. Declined due to not meeting mandate or financial feasibility: Restart U, Seniors Bus Trip Committee, Wetaskiwin Seniors Centre-Rec, The Open Doors, Manluk Theatre-Story in my Pocket, Rock Soup
		3. Plan to develop score sheet, ask for them to come into present clarity and make decision at that point: WAACC, WCLP, Wetaskiwin Seniors Centre-MOW containers, CHIPS, Wetaskiwin Public Library, Connect Wetaskiwin, Manluk Theatre-Indigenous Cultural Series
		4. May 2 at 11:00am, 30 minute time slots.
		5. Carly to reach out to all applicants with decisions
9. Next Meeting
	1. May 2, 2023 at 5:30pm

Adjournment: 7:50pm