



Family and Community Support Services
4802B 40th Ave
Wetaskiwin, Alberta
T9A 0A2

AGENDA
WETASKIWIN FCSS BOARD MEETING

Tuesday, August 4, 2026
5:30pm
FCSS Office

Present: Wendy Hoyle, Wayne Neilson, Nancy Aikman, Leanne Axelsen, Jamie Park-Nelson, Gail Hansen, Jennifer LaValley

1. Call to Order at 5:31pm.
2. Land Acknowledgement

We are on Treaty 6 territory—the ancestral and traditional territory of the Cree, Dene, Blackfoot, Saulteaux, Nakota Sioux, as well as the Métis. We acknowledge the many First Nations, Métis and Inuit whose footsteps have marked these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We recognize the land as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.
3. Approval of Previous Minutes
 - a. **Motion to Approve, Seconded, Carried.**
4. Additions/Deletions to the Agenda
 - a. Add to 9.c. - Facility Memo
5. Committee Reports
 - a. Nothing to report.
6. Policy Review
 - a. No policy pulled.
7. Director's Report; See attached
 - a. We have 4 applicants thus far and the deadline is August 31. Jamie will reach out to applicants to schedule interviews at the FCSS office.
 - b. Emily to continue following up with TD Bank regarding the process of updating the signing authority on all accounts and obtaining a new, local representative.
 - c. Carley (CSWB Coordinator) had a great meeting with Maskwacis Mobile Mental Health who expressed interest in collaborating with the CSWB Strategy. Additional conversations to follow.

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- d. Updates to the employee policy manual were made as a result of the incident that took place on July 22.
 - e. As a result of the client interaction on July 23, the Navigator involved will no longer be providing direct support to the individual. Moving forward, the individual will be supported by other members of the FCSS team. Should the client's behaviour continue, FCSS will consider implementing a temporary service ban for the individual.
 - f. Bylaws - Emily to touch base with the City representatives to seek further clarification.

8. Old Business

- a. Community Grant Update-Senior's Centre
 - i. A satisfactory discussion was held as a follow up from last month's meeting. The organization will continue with its scheduled reporting.

9. New Business

- a. Meeting Dates
 - i. Board meetings now moved to the 1st Thursday of each month beginning at 5:30pm.
- b. Board Minutes
 - i. Board members will rotate each month to facilitate minute taking. Thank you to Jennifer for offering to perform this for our September meeting.
 - ii. Emily to bring forth information to aid in the development of board policies and bylaws as requested.
- c. Facility memo
 - i. As discussed.

10. Adjournment: 8:02pm

Next Meeting: Thursday, September 3, 2026 @ 5:30pm