

MINUTES
WETASKIWIN FCSS BOARD

January 2, 2024
7:00pm
Mitchell's Cafe

Present: Wendy Hoyle, Gail Hansen, Jamie Park-Nelson, Carley Dolan, Wayne Neilson, Leanne Axelsen, Kat McCallum, Gabrielle Blatz

Regrets:

Meeting Called to Order: 7:17pm

1. Call to Order-Wendy Hoyle
2. Land Acknowledgement-Wendy Hoyle
3. Approval of Minutes-Motion for approval as presented; Seconded; Carried
4. Additions/Deletions to the Agenda-Motion to approve Agenda as presented, Seconded; Carried.
 - 7.b. Staffing
 - 7.c. Financial Receipts
5. Director's Report: In Board Package
 - a. See Attached Documents
 - i. Giving Tree is going to be reviewed and discussions will be held throughout the year with partners.
6. Old Business
 - a. Charity Status
 - i. Tabled
 - b. FCSS Bylaws
 - i. Wendy and Leanne will schedule a time to review and merge bylaws
 - ii. Will review new board members application process
7. New Business
 - a. 2023 Audit
 - i. Government requirement: review engagement
 - ii. FCSS to create policy to have private audits done regularly
 - iii. Carley to get quotes for Auditing

- b. Staffing
 - i. Cindy possibly leaving May/June; to be determined closer to that time
 - ii. Carley offered new position with RCMP; Congratulations Carley! Will update board once official; within the next couple weeks.
- c. Financial Receipts
 - i. Some receipts have been missing when going through bills
 - ii. Staff to initial receipts when received; Ex. For online orders like Amazon, print off invoice so the item is accounted for.
 - iii. Designated person needed so nothing is missed

8. Next Meeting

- a. TBD

Adjournment: 8:15pm