MINUTES

WETASKIWIN FCSS BOARD MEETING

September 11, 2024

5:30pm

FCSS Office

**Present:** Gabrielle Blatz, Leanne Axelsen, Wayne Neilson, Wendy Hoyle, Emily Thompson, Kevin Bamber, Director of Community and Protective Services

**Regrets:** Gail Hansen, Kat MacCallum

1. Call to Order: 5:35pm
2. Land Acknowledgement-Wendy Hoyle
3. Approval of Previous Minutes
   1. **Motion to Approve, Seconded, Carried**
4. Additions/Deletions to the Agenda
5. Director’s Report; See attached
   1. Encouraging appointments for form completion/assistance; discussed with other community organizations who are referring.
   2. 30 Trap by the High Presentation
   3. 65 Overdose Vigil
   4. CPP disability applications; very intensive-4/5 visits
   5. Staffing
      1. now team of 3. Cindy’s Grant completes end of Sept. Surplus approved to 2026 to extend position. Surplus finding isn’t aligned with any specific roles. Can still continue with navigation work under these funds. Both positions now doing programming and navigation.
      2. Contract someone with front desk tasks; on call type role
   6. Cut It Out Workshop is still planned for November; advertising for them.
   7. Community Partners have been allowed to use BBQ/trailer-MOUs signed every time.
6. Old Business
   1. Charity Status
      1. **Motion to remove Carly Dolan as Representative/Volunteer for Charity Status application, Seconded. Carried.**
      2. Emily to look into how it can be completed
   2. FCSS Bylaws (Wendy and Leanne)
      1. In Progress
   3. Finance Updates; see board package
      1. Audit was completed, signed off.
      2. Emily can now use Quickbooks online. Transitioning/training program to David. Emily to look into courses for Quickbooks online
      3. Kevin to see if we can get a schedule and installments totals.
      4. Surplus for 2024; $30,000-$40,000. Discussion around ideas and options for this potential money.
      5. *In camera 7:45pm; out of camera 7:50pm. Emily to proceed with plan discussed.*
7. New Business
   1. AGM
      1. November 5, 2024 at 4:30pm Location TBD, Dinner, Board Meeting to follow
   2. FCSS Plan and 2025 Budget Review
   3. Board Term End Dates
      1. Kevin inquiring about terms dates and processes
   4. Emily’s Review
      1. *Motion to go into Camera 8:08pm; out of camera 8:52pm*
      2. **Motion to action 3 month and 6 months clauses as per contact. Seconded. Carried.**
8. Adjournment at 8:55pm

Next Meeting October 1, 2024 at 5:30 at FCSS Office