

**Wetaskiwin FCSS  
February 4, 2025  
FCSS Office**

Present: Gail Hansen, Kat MacCallum, Leanne Axelsen, Wendy, Hoyle, Emily Thompson, Gabrielle Blatz, Matthew Nickless, Kevin Bamber

Regrets: Jamie Park-Nelson, Wayne Neilson

1. Call to Order: 5:47pm
2. Land Acknowledgement – “We would like to acknowledge that this meeting is taking place on the traditional territories of the people of the Treaty 6 region in Alberta.” - Wendy Hoyle
3. Approval of previous minutes
  - a. **Motion to Approve - Gabrielle Blatz, Second - Gail Hansen. Carried.**
4. Additions/Deletions to the Agenda
  - a. None.
5. Directors Report/Business arising from the Directors Report
  - a. Review engagement - draft submitted to auditor (Metrix)
  - b. Surplus - proposal to use for Community Resource Navigation and Senior Supports Coordinator
  - c. FCSS met with City Finance to discuss the 2024 year end.
  - d. Concerns with the increase in referrals from Alberta Works office regarding application assistance. FCSS will continue supporting community members with these requests in the meantime.
  - e. ID program - Community Resource Navigator does not exceed 3 individuals at a time.
  - f. Community Grants open on Monday, February 10th and close at 4:30pm on Friday, March 14th. Presentations will take place on March 20th from 10am-5pm (tentative time frame).

- g. Advertising - FCSS requests to be included in the City of Wetaskiwin biweekly wrap with a 1\4 space allocated for FCSS programming and updates.

## 6. Old Business

### a) Charity Status

- Will be submitted once official notice of signed bylaws has been received.

### b) Federal/Provincial Incorporation

- Emily to address.

### c) CVITP

- New program parameters will be in effect.
- Intake period - March 1 - May 30, 2025
- Emphasis on servicing City of Wetaskiwin residents, but assistance will still be provided to those who visit the office.
- All individuals will receive information on tax clinics in surrounding areas.
- Tax clinics in surrounding areas have been notified of our program changes.

### d) Board term end dates

- To be determined.

## 7. New Business

### a) New Board Members

- FCSS to provide the City with a post for advertising for new board members.

## 8. Adjournment at 6:36pm

Next Meeting: April 1, 2025 @5:30 FCSS Office